

The Chattanooga Community Kitchen, a non-profit social service ministry serving those experiencing or at risk of homelessness in the Chattanooga Area, is seeking a Food Service Assistant.

Vital to the mission of the Chattanooga Community Kitchen, the Food Service Assistant is an entry level, front line leader in the food service department. The Food Service Assistant works in our commercial kitchen and dining room to provide three meals daily in our no questions asked meal program.

An Equal Opportunity Employer, the Chattanooga Community Kitchen will accept resumes until the position is filled . This full-time position offers benefits and competitive pay.

Interested parties should send a cover letter, resume, and any additional information to kitchen@homelesschattanooga.org or by mail to FS Search, Chattanooga Community Kitchen, Post Office Box 11203, Chattanooga, TN 37401. No phone calls please.

Learn more about the Chattanooga Community Kitchen by visiting <http://www.homelesschattanooga.org> or <https://www.facebook.com/CommunityKitchen>

Full Job Description Below:

Reporting to the Food Services Manager, the Food Service Assistant is responsible for ensuring the quality and efficient delivery of creative and delicious meals to the clients of the Chattanooga Community Kitchen.

The food service assistant is responsible for:

- Opening and closing the kitchen and dining room areas for operations
- Preparation of all meals daily
- Contribute to the preparation of menus as requested by the Food Services Manager
- Maintaining a high level of cleanliness in all food preparation, storage, and dining areas in line with the guidelines set forth by the Hamilton County Health Department
- Training and giving direction and duties to volunteers and community service personnel in the food service area
- Assisting the Food Services Manager with various administrative tasks such as, but not limited to requisition requests, food ordering, and maintenance work orders
- Enforcing kitchen sanitation and safety policies to other staff, volunteers, and clients of the Chattanooga Community Kitchen
- Communicating daily with the Food Services Manager and other food service staff through log book entries

- Performing other duties as assigned by the Food Services Manager and Director of Operations

Qualifications:

- High School diploma or equivalent (preference for higher education or specialized training)
- Preferred experience working in food services
- Positive attitude and desire to work with people facing a crisis situation
- Ability to balance professionalism and relational interaction with staff and clients